

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball
 Region/Locality: Central Virginia
 Period: October 2003
(9/28/03-10-25-03)

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
Installation Oversight				0	
Acceptance Testing				0	
System Implementation Monitoring & Coordination				0	
Map, CAD, GeoFile Assessment & Assistance					
Review RFP responses submitted by mapping system vendors and provide scoring. Participate in vendor Interviews. Meet with PSAP to review mapping issues.	Henrico			24	
Coordinate cooperative procurement opportunity with New Kent County.	Powhatan			2	
Project Reporting & Status Review					
PSAP Status review and reporting, prepare monthly reports	Region			12.75	
PSAP Strategic Planning					
Forward advisory re: T-Mobile Phase-2 waiver for 1000m accuracy standard. Forward advisory re FCC LNP 11/24/03 deadline and impact on PSAP operations.	Region			4.75	
CPE Assessment and Assistance				0	
Cost Recovery, True Up Assistance					
Contact PSAPs and assist with FY2003 True-up as requested. Contact PSAPs and assist with FY2005 On-line Funding Request as requested. Report web-site issues for Richmond City Funding Requests.	Region			9.25	
WSP/LEC Contact, Coordination, Assessment					
Review T-Mobile deployment testing options	Hanover			2	
Cutover Planning & Assistance				0	
Training Assistance					
Phase-1 & Phase-2 Training manual preparation.	Region			0.75	
				55.5	

Completed Tasks					
Issues of Importance					
Issue	Actions Proposed to Resolve Issue				Comments